

TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA IS RECRUITING FOR THE POSITION OF:

PARKING ENFORCEMENT OFFICER - Under the general supervision of the Parking Enforcement Supervisor or designee, incumbent is responsible for enforcing motor vehicle parking regulations within the Town, on an assigned shift. Incumbent writes parking citations for all parking violations, including handicap, fire zones, and obstruction of traffic. Work is reviewed through observation of work in progress and reports for adherence to established policies and procedures. Performs other work as requested or assigned.

Patrols assigned area seeking violations to Town Parking and Vehicles Nuisance Ordinances; inspects vehicles and equipment.

Issues citations for handicap, 'no parking', fire hydrants and zones, and limited time zones parking violations.

Gives directions; provides information to pedestrians and motorists; assists stalled motorists.

Provides testimony in court regarding parking violations.

Responds to inquiries and complaints; prepares correspondence, forms and reports on computer.

Performs other duties as assigned by the Town Manager.

REQUIREMENTS

1. High School diploma, G.E.D., or other certificate of competency, supplemented by one (1) year of experience in public contact work; or an equivalent combination of training and experience.
2. Must possess a valid Florida driver's license and a good driving record.
3. Must possess Parking Enforcement Specialist Certificate or acquire within 30 days from date of hire.

30 Hours Weekly. Salary Range - \$465.20 to \$585.24 Weekly. APPLICATIONS ARE AVAILABLE AT TOWN HALL, 4501 OCEAN DRIVE, LBTS, FL 33308. (954-776-0576) EOE/M/F/D/V, DFWP

12/2008